



# 2012 Program Year CAPER



The CPMP Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report (PR26).

## GENERAL

### Executive Summary

Program Year 2 CAPER Executive Summary response:

*In order to receive federal funding as an entitlement community, Terrebonne Parish Consolidated Government is required by the U.S. Department of Housing and Urban Development (HUD) to establish and implement a Consolidated Plan. The overall goals established by HUD and set forth in the regulations are to provide decent affordable housing, to provide a suitable living environments and to expand economic opportunities for very low, low and moderate income individuals. The purpose of the Consolidated Plan is to identify Terrebonne Parish's very low, low and moderate income housing and community development needs, establish goals and objectives for addressing those needs and to identify the programs and funding required to achieve established goals and objectives.*

*This document, the 2012 Consolidated Annual Performance and Evaluation Report (CAPER), evaluates Terrebonne Parish Consolidated Government's performance in funding and implementing the priority housing and community development activities reported in the 2012 Annual Action Plan and the progress in achieving Terrebonne Parish Consolidated Government's overall five-year goals and objectives established in the Consolidated Plan.*

### General Questions

1. Assessment of the one-year goals and objectives:
  - a. Describe the accomplishments in attaining the goals and objectives for the reporting period.
  - b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.
  - c. If applicable, explain why progress was not made towards meeting the goals and objectives.
2. Describe the manner in which the recipient would change its program as a result of its experiences.
3. Affirmatively Furthering Fair Housing:
  - a. Provide a summary of impediments to fair housing choice.
  - b. Identify actions taken to overcome effects of impediments identified.

4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.
5. Leveraging Resources
  - a. Identify progress in obtaining “other” public and private resources to address needs.
  - b. How Federal resources from HUD leveraged other public and private resources.
  - c. How matching requirements were satisfied.

Program Year 2 CAPER General Questions response:

*The following table lists all projects for the reporting period and includes proposed accomplishments, actual accomplishments, objectives and outcomes for each project.*

Matrix Code and Description	Proposed Accomplishment	Actual Accomplishment	Objective	Outcome
<b>03T Operating Costs of Homeless Programs</b> Homeless Assistance Services	70	78	2	1
<b>05E Transportation Services</b> Safe Passage Program	200	89	3	1
<b>05L Child Care Services</b> Head Start Operations	200	380	3	1
<b>05S Rental Housing Subsidies</b> Tenant Based Rental Assistance	8	20	2	2
<b>13 Direct Homeownership</b> Assistance to First Time Homebuyers	15	30*	2	2
<b>14A Rehab; Single-Unit Residential</b> Housing Rehabilitation/Reconstruction	13	27	2	3
<b>14G Acquisition- for Rehabilitation</b> CHDO Housing Development	1	0	2	2
<b>14H Rehabilitation Administration</b> Rehabilitation Administration	50	110	2	3
<b>18A ED Direct to For Profits</b> ECD Loan (program income funded)	13	2	3	1
<b>Total</b>	<b>570</b>	<b>737</b>		

\*28 First Time Homebuyers received assistance from TPCG's CDBG Disaster allocation, which is not part of the regular entitlement allocation.

**Objectives**

- 1- Suitable living environment
- 2- Decent Housing
- 3- Economic Opportunity

**Outcomes**

- 1- Availability/Accessibility
- 2- Affordability
- 3- Sustainability

**Breakdown of the CPD formula grant funds spent in 2012**

<b>CDBG Expenditures</b>	<b>Expenses</b>
Head Start Operations	22,254.00
Safe Passage	1,422.00
Homeless Assistance	110,000.00
Head Start Renovation/ADA Compliance	4,964.01
Economic Development Loan Program	9,777.00
<b>Economic Opportunity</b>	<b>148,417.01</b>
Rehab/Reconstruction	390,349.19
Rehab Administration	157,442.07
Senator Circle Security	25,000.00
<b>Decent Housing</b>	<b>572,791.26</b>

<b>HOME Expenditures</b>	<b>Expenses</b>
First Time Homebuyer	6,118.52
Tenant Based Rental Assistance	151,251.87
Rehab/Reconstruction	126,084.60
Acquisition/Rehab (CHDO Rental Housing)	47,675.75
<b>Decent Housing</b>	<b>331,130.74</b>

**Changes as a Result of Experiences**

*In an effort to increase homeownership and affordability of decent housing in Terrebonne Parish following Hurricanes Gustav and Ike, a Disaster First Time Homebuyer Program was developed utilizing CDBG Disaster Recovery funds. This program provides up to \$35,000.00 for down-payment and up to \$10,000.00 for closing costs. The HOME funded homebuyer program provides up to \$25,000.00 total for down-payment and closing costs. The CDBG Disaster Program which provides up to a total of \$45,000.00 made the dream of homeownership a reality for 28 new homebuyers in 2012, while the HOME funded program assisted 2 new homebuyers. With this in mind, TPCG is considering increasing its HOME Investment Partnership Program funded subsidy once the disaster funds have been depleted. Until all Disaster funds have been expended, TPCG will discontinue funding the HOME funded First Time Homebuyer Program and increase the funding of other high priority HOME eligible activities.*

*The current economic crisis and tightening of lending requirements has negatively impacted the Terrebonne Parish Economic Development Loan Program for the last several years. For this reason in addition to more stringent compliance requirements, this program is being discontinued in 2013.*

**Impediments to Fair Housing Choice**

*Terrebonne Parish's last analysis was completed on July 8, 2011. The analysis found the following impediments:*

1. *Insufficient state-wide fair housing system capacity to respond to questions or concerns to address fair housing needs.*
2. *Lack of an effective referral system, as interested persons are referred to too many different places.*
3. *Lack of sufficient fair housing outreach and education.*
4. *Lack of sufficient financial literacy.*

*Actions taken to overcome effects of the impediments found are as follows:*

1. *Fair housing information that includes links to the HUD "Equal Opportunity For All" booklet, "Bad Landlords In Federal Housing" publication, fair housing public service announcements and Fair Housing complaint forms have been added to TPCG's community development webpage.*
2. *Fair housing complainants that have internet access will be referred to the HUD Housing Discrimination on-line form. Complainants that do not have internet access will be provided with a printed form, HUD's 1-800 number and/or HUD's Office of Fair Housing and Equal Opportunity mailing address.*
3. *The Terrebonne Parish President and Council officially proclaimed April 2012 as Fair Housing Month in Terrebonne. This proclamation was made at a public meeting that was also aired on Houma Television for two weeks and was also made available on the Terrebonne Parish Council webpage. The Department of Housing & Human Services placed a fair housing message on the TPCG main webpage with a link to the "Do You Still Like Me" public service announcement for the entire month of April that can be viewed at <http://www.youtube.com/watch?v=Y6pMwI1Xi6E> Fair Housing public service announcements were aired on HTV, a local television station and fair housing posters received from the National Fair Housing Alliance were displayed at TPCG government offices, Beautiful Beginnings Center, Department of Children and Family Services, Catholic Social Services and La Joya Y El Encanto, which is a Hispanic grocery.*
4. *Section 8 Landlords and prospective landlords are provided with Nan McKay's "The Owner Handbook" that covers HUD's fair housing requirements.*
5. *Community Development staff periodically meet with local real estate agencies to provide a summary of programs and services provided by the Housing & Human Services Department, which includes an explanation of fair housing and non-discrimination requirements.*

*An analysis of the geographic distribution of racial and ethnic populations of the Houma-Terrebonne Consolidated Area was conducted by comparing the average share of a certain population to the share of all census tracts in the Houma-Terrebonne Consolidated Area. The computed census tract shares were then plotted on a geographic map to determine if the areas exhibited a disproportionate share. HUD defines a population as having a disproportionate share when a particular portion of that population is more than 10 percentage points higher than the jurisdiction average. The analysis found disproportionate shares of the African American population in Houma and the northern areas of Terrebonne Parish. A similar spatial evaluation of the concentration of the Hispanic population revealed that while there were no disproportionate shares, the majority of the Hispanic population was in or near Houma. An analysis of the Asian population showed that there were no disproportionate concentrations in the Houma-Terrebonne Consolidated Area and that the Asian population was fairly well distributed across all census tracts.*

Pages 6 and 7 of this report show that the majority of CDBG and HOME activities were carried out Parish-Wide. Of the 27 homeowners served through the Housing Rehabilitation/Reconstruction Program 12 homeowners reside in the City of Houma and 4 reside in northern Terrebonne. 13 of the 16 homeowners served in these disproportionate areas were African American. The Head Start Renovation and ADA Compliance activity that is site specific was completed on the Church Street Head Start Center, which is located in the City of Houma.

**Actions taken to address obstacles to meeting underserved needs listed in Action Plan**

Terrebonne Parish utilizes HOME Investment Partnership Program and CDBG Disaster funds to assist First-Time Homebuyers with down payment and closing cost. TPCG also collaborates with USDA Rural Development and Gulf Coast Bank's Reverse Mortgage Department to make housing affordable to low-income families. To assist homeless families that are successfully exiting a temporary shelter, Terrebonne Parish Consolidated Government utilizes HOME Investment Partnerships funds to administer a Tenant Based Rental Assistance Program.

**Leveraging**

<b>CDBG</b>	<b>HUD Funds</b>	<b>Federal/State/Local Leverage</b>
Head Start Operations	22,254.00	1,248,000.00 (Fed)
Homeless Assistance	110,000.00	101,073.00 (State)

<b>HOME</b>	<b>HUD Funds Expended</b>	<b>Federal/State/Local Leverage</b>
First-Time Homebuyers	9,979.25	236,862.00 (lender)

**Matching Requirement**

In accordance with 24 CFR 92.222, Terrebonne Parish Consolidated Government satisfied distress criteria, which provided for a 100% match reduction for FY 2012.

**Managing the Process**

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

Program Year 2 CAPER Managing the Process response:

*TPCG verifies that each project proposed in its annual action plan meets one of three national objectives. The national objective citation is documented on the Project Sheets that are incorporated into the Consolidated Plan Management Process tool.*

*All activities completed in 2012 met the national objective of benefit to low and moderate-income persons. Income eligibility for each housing and public service activity is determined by household income; Economic Development activities are determined by the number of jobs being created or maintained for low-income*

*individuals. Before being undertaken, an environmental review of each activity is conducted to ensure regulatory compliance.*

*TPCG met HUD's timeliness guidelines for the expenditure of CDBG funds.*

**Citizen Participation**

1. Provide a summary of citizen comments.
2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

Program Year 2 CAPER Citizen Participation response:

*A public notice was published in TPCG's official journal, The Courier, on April 29<sup>th</sup> and 30<sup>th</sup> 2013 announcing the availability of the Consolidated Annual Performance Evaluation Report (CAPER) covering TPCG's Community Development Block Grant and HOME Investment Partnership Program activity for the year ending 2012. The CAPER was also posted on TPCG's website at [www.tpcg.org/view.php?=-Housing\\_Human\\_Services](http://www.tpcg.org/view.php?=-Housing_Human_Services) It was available for review from May 1, 2013 to May 15, 2013.*

**Federal Funds Available, Committed and Expended in 2012**

**Entitlement Programs**  
**Community Development Block Grant**

2011 Balance	Activity	Final Use of Funds 2012	Expenses	Geographic Distribution
0.00	Head Start Renovations and ADA Compliance	6,000.00	4,964.01	See Below
26,257.98	Senator Circle Security	0.00	25,000.00	See Below
0.00	Head Start Operations	22,254.00	22,254.00	Parish-Wide
0.00	Homeless Assistance	110,000.00	110,000.00	Parish-Wide
586,855.31	Rehab/Reconstruction	427,106.00	238,170.27	Parish-Wide
2,040.16	Rehab Administration	140,000.00	116,987.99	Parish-Wide
211,865.77	ECD Revolving Loan Program	0.00	0.00	N/A
0.00	Administration	176,339.00	176,339.00	N/A
<b>827,019.22</b>	<b>TOTAL</b>	<b>881,699.00</b>	<b>693,715.27</b>	

*CDBG Program Income*

2011 Balance	Proposed Use Funds 2012	Income Received	Total Program Income	Expenses	Geographical Distribution
7,000.00	Safe Passage	0.00	7,000.00	1,422.00	Parish-Wide
3,826.42	Rehab/Reconstruction	119,603.83	123,430.25	152,178.92	Parish-Wide
0.00	Rehab Administration	0.00	0.00	40,454.08	Parish-Wide
262,800.87	ECD Revolving Loan Program	54,072.99	316,873.86	9,777.00	Parish-Wide
0.00	Administration	0.00	0.00	12,099.74	N/A
<b>273,627.29</b>	<b>TOTAL</b>	<b>173,676.82</b>	<b>447,304.11</b>	<b>215,931.74</b>	

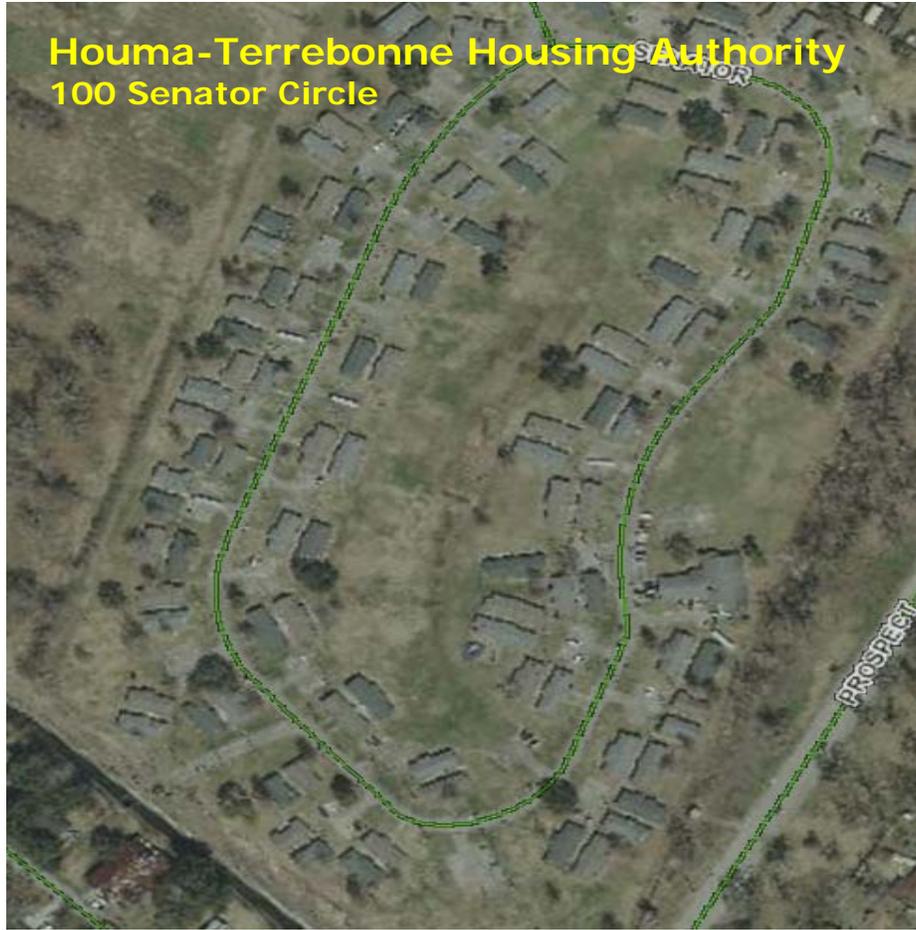
*Home Investment Partnerships Program*

2011 Balance	Activity	Final Use of Funds 2012	Expenses	Geographical Distribution
107,801.10	CHDO Housing Development	42,198.90	47,675.75	See Below
192,093.65	First Time Homebuyer	0.00	1,614.26	Parish-Wide
266,621.68	Rehab/Replacement	218,176.50	123,893.47	Parish-Wide
173,157.89	Tenant Based Rental Assistance	0.00	71,730.06	Parish-Wide
1,181.39	Administration	28,930.60	30,111.99	
<b>740,855.71</b>	<b>Total Entitlement</b>	<b>289,306.00</b>	<b>275,025.53</b>	

*Program Income*

2011 Balance	Activity	Program Income Received in 2012	Expenses	Geographical Distribution
	First Time Homebuyer (PI)		4,504.26	Parish-Wide
	Rehab/Replacement		2,191.13	Parish-Wide
	TBRA Program Income		79,521.81	Parish-Wide
	Administration		10,594.76	
<b>42,939.41</b>	<b>Total Program Income</b>	<b>105,947.62</b>	<b>96,811.96</b>	







## Institutional Structure

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

Program Year 2 CAPER Institutional Structure response:

*In an effort to overcome gaps in the institutional structure of service delivery, Terrebonne Parish Consolidated Government's Housing & Human Services Department coordinates services with the Coastal Homeless Coalition Continuum of Care and the Terrebonne Parish Community Action Advisory Board.*

*The Department of Housing and Human Services coordinates all Section 8, Head Start, Community Services Block Grant, Weatherization Assistance Program, Community Development Block Grant, HOME Investment Partnerships Program, and State Emergency Shelter Grant activities. The Department also partners with several groups that receive other federal funds. Among these are the Houma Housing Authority (Public Housing), Terrebonne Council on Aging (Section 202 Housing), START Corporation (811 Housing and Continuum of Care funds), Gulf Coast Teaching Services (Continuum of Care funds), and Options for Independence (Continuum of Care funds).*

## Monitoring

1. Describe how and the frequency with which you monitored your activities.
2. Describe the results of your monitoring including any improvements.
3. Self Evaluation
  - a. Describe the effect programs have in solving neighborhood and community problems.
  - b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.
  - c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.
  - d. Indicate any activities falling behind schedule.
  - e. Describe how activities and strategies made an impact on identified needs.
  - f. Identify indicators that would best describe the results.
  - g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.
  - h. Identify whether major goals are on target and discuss reasons for those that are not on target.
  - i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

Program Year 2 CAPER Monitoring response:

### Monitoring

*All Federal and State funded programs are monitored on a continual basis by the staff of the Department of Housing and Human Services, the TPCG Finance Department, Parish auditors, and by various federal and state agencies. All CDBG and HOME funds are tracked using expenditure spreadsheets generated by the Terrebonne Parish Finance Department. These spreadsheets and IDIS reports are balanced and reviewed monthly to insure timely expenditure of funds in accordance with HUD policies.*

*CDBG and HOME Sub-recipient monitoring consist of telephone conferences, meetings, monitoring visits and annual performance evaluations, as set forth in Terrebonne Parish Consolidated Government's Sub-Recipient Monitoring Procedures.*

*This report, the "Consolidated Annual Performance Report (CAPER)" of the past year's activities and expenditure of funds summarizes actions taken to meet the goals and priorities of the 2012 Annual Action Plan. The performance report will be available to the public for review and comment prior to submittal to HUD. The performance report serves as a tool to measure the proposed outcomes of the specific objectives set forth in 2012 Annual Plan.*

**Self Evaluation**

**Program Effects, Progress and Impact on Identified Needs**

**Beautiful Beginnings Center**

**Outcome/Objective:** Improved access to decent temporary housing and economic opportunity by providing matching funds for the operation of a homeless shelter.

**Indicator:** Number of homeless persons that were provided with temporary shelter, match savings and case management.

**Progress and Impact on Identified Needs**

The Beautiful Beginnings Center provided temporary emergency shelter to 78 homeless persons in 2012. The center consists of 8 family units with 26 beds. This center meets the objectives adopted by the Coastal Homeless Coalition by providing shelter to families with children, increasing the number of homeless persons moving from temporary to permanent shelter and increasing the percentage of homeless persons becoming employed. Shelter residents are required to gain employment or be enrolled in an accredited education program full-time. The Center offers a savings match program for residents that are working toward documented goals. Resident savings are matched up to \$500.00 for payment towards permanent housing costs upon exit. In addition, residents that meet goals and follow shelter rules throughout the duration of their stay are referred to the Tenant Based Rental Assistance Program, which provides rental assistance payments for up to 12 months.

**CHDO Housing Development**

**Outcome/Objective:** Improved availability of decent affordable rental housing by providing HOME funds to local certified CHDO's for the development/purchase and rehabilitation of housing units that will be made available to low income renters.

**Indicator:** The number of housing units made available to low-income renters.

**Progress and Impact on Identified Needs**

Terrebonne Parish Consolidated Government partnered with a local Community Development Housing Organization (CHDO) in 2012 in an effort to increase the availability of affordable rental housing. HOME funds were loaned to the CHDO for the new construction of a single family detached housing unit. Construction was still in progress at the end of 2012.



**Housing Rehabilitation/Reconstruction Program**

**Outcome/Objective:** Improved sustainability of decent affordable housing for low-income homeowners by providing repairs needed to eliminate health/safety hazards and bring housing units to Terrebonne Parish Code.

**Indicator:** The number of health and safety hazards eliminated and the number of housing units that were brought to code.

***Progress and Impact on Identified Needs***

*This program brought owner occupied homes that were substandard up to Terrebonne Parish Code through either rehabilitation or reconstruction. This activity was identified as a high priority in the Consolidated Plan. 10 housing units were brought to code and 17 units were repaired to eliminate health and safety hazards.*

**Housing Rehabilitation/Reconstruction Administration**

***Outcome/Objective:*** *Improved sustainability of decent affordable housing for low-income homeowners by providing application intake, eligibility screening, case management, inspections and construction management.*

***Indicator:*** *The number of housing units inspected.*

***Progress and Impact on Identified Needs***

*110 housing units were inspected and evaluated for placement on the waiting list, emergency repair and construction management.*

**First Time Homebuyers Program**

***Outcome/Objective:*** *Improved affordability of decent owner occupied housing by providing down payment and closing cost assistance to low income households.*

***Indicator:*** *The number of low income renters that purchased a home.*

***Progress and Impact on Identified Needs***

*The HOME Program funded First Time Homebuyers Program provided down payment and closing costs assistance to 2 first time homebuyers in 2011.*

*In an effort to increase homeownership and affordability of decent housing in Terrebonne Parish following Hurricanes Gustav and Ike, a Disaster First Time Homebuyer Program was developed utilizing CDBG Disaster Recovery funds. This program provides up to \$35,000.00 for down-payment and up to \$10,000.00 for closing costs. The HOME funded homebuyer program provides up to \$25,000.00 total for down-payment and closing costs combined. The CDBG Disaster Program which provides up to \$45,000.00 made the dream of homeownership a reality for 28 new homebuyers in 2012. With this in mind, TPCG is considering increasing its HOME Investment Partnership Program funded subsidy once the disaster funds have been depleted.*

**Tenant Based Rental Assistance**

***Outcome/Objective:*** *Improved affordability of decent rental housing by providing permanent housing opportunities to homeless families that are striving for self-sufficiency.*

***Indicator:*** *Number of homeless families that received Tenant Based Rental Assistance.*

***Progress and Impact on Identified Needs***

*The Tenant Based Rental Assistance Program (TBRA) provided rental subsidy payments to 20 families in 2012. The original program provides subsidies for up to twelve months to ease the burden of rent while attempting to become self-sufficient.*

*In an effort to give homeless families the support and skills needed to become self-sufficient, program guidelines require that applicants first enter a local homeless facility and exit successfully. Because homeless facilities provide case management services and require residents to work, they are already moving towards self-sufficiency when they obtain TBRA, which is essential since the program only provides a rental subsidy for 12-months.*

### **Safe Passage Program**

**Outcome/Objective:** *Enhanced economic opportunity to low income persons by providing Good Earth transit passes for transportation to work, school, job search and medical facilities.*



**Indicator:** *Number of passes issued from participating service agencies to low income persons.*

### **Progress and Impact on Identified Needs**

*Enhanced economic opportunities and improved quality of life was provided to 89 low income persons that were in need of transportation for job search, work, school and medical appointments utilizing 2011 program income. Unfortunately, this program along with the Homeownership Training Program is being discontinued due to Federal funding cuts.*

### **Head Start Operations**

**Outcome/Objective:** *Enhanced accessibility to economic opportunity by supplementing the rental costs of two Head Start classrooms and other costs associated with delivery of services to Head Start families.*

**Indicator:** *Number of children enrolled in the Head Start Program.*

### **Progress and Impact on Identified Needs**

*Free childcare and education services enhanced economic opportunity for Head Start families pursuing continuing education or becoming gainfully employed. The funding of this activity addresses the high priority need of "child care services". 380 children participated in the 2012 Head Start Program.*

### **Economic Development Loan Program**

**Outcome/Objective:** *Improved availability to economic opportunities by providing loans to for profit businesses that create or retain jobs to be held by low-income persons.*

**Indicator:** *Number of jobs held by low income persons.*

### **Progress and Impact on Identified Needs**

*2 new jobs were created in 2012. The current economic crisis and tightening of lending requirements has negatively impacted the Terrebonne Parish Economic Development Loan Program for the last several years. For this reason in addition to more stringent compliance requirements, this program is being discontinued in 2013.*

### **Lead-based Paint**

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

Program Year 2 CAPER Lead-based Paint response:

*TPCG complies with the Federal Lead Based Paint Regulations that went into effect in September of 2000. In 2021, State licensed in-house inspectors utilized an XRF analyzer to conduct program required lead based paint inspections. There were no inspections performed that found quantities of lead that required abatement or removal.*

## HOUSING

### **Housing Needs**

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe Actions taken during the last year to foster and maintain affordable housing.

Program Year 2 CAPER Housing Needs response:

- *10 homes owned by lower income families were rehabilitated or reconstructed to improve energy efficiency and comply with local housing codes.*
- *17 homes owned by lower income families were rehabilitated to remove health and safety hazards.*
- *30 low/mod income first time homebuyers were assisted with down payment and closing cost. (HOME and CDBG Disaster)*
- *20 very low-income renters received housing subsidies through the Tenant Based Rental Assistance Program.*

### **Specific Housing Objectives**

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.
2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.

- Describe efforts to address “worst-case” housing needs and housing needs of persons with disabilities.

Program Year 2 CAPER Specific Housing Objectives response:

**Affordable Housing Objectives**

All units addressed met the affordability definition of Section 215. This definition can be viewed at:  
[www.hud.gov/offices/cpd/affordablehousing/lawsandregs/laws/home/suba/sec215.cfm](http://www.hud.gov/offices/cpd/affordablehousing/lawsandregs/laws/home/suba/sec215.cfm)

<b>Renter Households</b>	<b>Goal</b>	<b>Accomplishments</b>			<b>Total Accomplishment</b>
		<b>Extremely Low</b>	<b>Very Low</b>	<b>Low</b>	
CDBG	0	0	0	0	
HOME	8	15	5	0	
<b>TOTAL</b>	<b>8</b>	<b>15</b>	<b>5</b>	<b>0</b>	

The Housing Rehabilitation/Reconstruction Program addresses “worst case” housing needs through a component of the program that reconstructs homes that have been deemed beyond repair. Because the maximum grant amount of \$60,000.00 is not nearly enough to reconstruct a home, TPCG partners with USDA and Gulf Coast Bank’s Reverse Mortgage Department. Applicants that reside where zoning allows, may opt for a manufactured home. The Program also addresses needs of persons with disabilities and health or safety concerns through the Emergency Repair component.

<b>Owner Households</b>	<b>Goal</b>	<b>Accomplishments</b>			<b>Total Accomplishment</b>
		<b>Extremely Low</b>	<b>Very Low</b>	<b>Low</b>	
CDBG	9	8	9	8	
HOME	4	1	1	0	
<b>TOTAL</b>	<b>13</b>	<b>9</b>	<b>10</b>	<b>8</b>	

**Public Housing Strategy**

- Describe actions taken during the last year to improve public housing and resident initiatives.

Program Year 2 CAPER Public Housing Strategy response:

Public Housing in Terrebonne Parish is managed by the Houma-Terrebonne Housing Authority, which is a quasi-governmental agency that is not under the direct control of Terrebonne Parish Consolidated Government. Although the Department of Housing & Human Services does not participate in the management of the Houma-Terrebonne Housing Authority, there is collaboration between agencies to provide the following programs and services to public housing residents:

- *Security lighting, cameras and equipment;*
- *Two Head Start classrooms on site at the Senator Circle location; and*
- *Housing & Human Services Department staff members provided technical assistance and has conducted environmental review/determinations upon request of the Houma-Terrebonne Housing Authority.*

## **Barriers to Affordable Housing**

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

Program Year 2 CAPER Barriers to Affordable Housing response:

*TPCG has increased its First Time Homebuyer Program subsidy, via the CDBG Disaster funded program, to eliminate the following primary obstacles preventing otherwise credit worthy first-time homebuyers from purchasing a home that is affordable:*

- 1) *Cash that potential buyers must save in order to meet customary closing costs;*
- 2) *Debt-to-income ratios that must be met in order for the buyer to qualify for mortgage financing; and*
- 3) *Lack of experience working with realtors, lenders and the overall home buying process.*

*TPCG has maintained its partnership with Catholic Housing Services, USDA Rural Development, Gulf Coast Bank and other local agencies to leverage funds in an effort to foster affordable housing.*

*In an effort to increase the availability of affordable housing, an affordable owner housing development have been proposed through the CDBG Gustav/Ike Disaster Recovery Program. It is anticipated that at least 144 affordable owner occupied housing units will be built and made available to low income first time homebuyers over the next three to four years.*

## **HOME/ American Dream Down Payment Initiative (ADDI)**

1. Assessment of Relationship of HOME Funds to Goals and Objectives
  - a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.
2. HOME Match Report
  - a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.
3. HOME MBE and WBE Report

- a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).
4. Assessments
  - a. Detail results of on-site inspections of rental housing.
  - b. Describe the HOME jurisdiction's affirmative marketing actions.
  - c. Describe outreach to minority and women owned businesses.

Program Year 2 CAPER HOME/ADDI response:

1. *The First Time Homebuyers Program (FTHB), Tenant Based Rental Assistance (TBRA) and Community Housing Development Organization (CHDO) activities are addressed under the General and Housing section of this report.*
2. *In accordance with 24 CFR 92.222, Terrebonne Parish Consolidated Government satisfied distress criteria, which provided for a 100% match reduction for FY 2012.*
3. *There were no applicable contracts or subcontracts in 2012.*
4. *All TBRA and CHDO units are inspected to ensure that Housing Quality Standards are met.*

*All Terrebonne Parish HOME projects are direct benefit activities with the exception of the CHDO set-aside. There were no applicable projects that required affirmative marketing actions or outreach to minority and women owned businesses.*

## HOMELESS

### Homeless Needs

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Identify actions taken to address needs of homeless persons.
2. Identify actions to help homeless persons make the transition to permanent housing and independent living.
3. Identify new Federal resources obtained from Homeless SuperNOFA.

Program Year 2 CAPER Homeless Needs response:

*Terrebonne Parish Consolidated Government is a member of the Coastal Homeless Coalition Continuum of Care. As a member, Terrebonne Parish Consolidated Government adheres to the strategies and goals set forth by the Partnership. The Partnership's vision statement and guiding principles make prevention of homelessness or the potential return to homelessness, an integral part of the Continuum of Care.*

### **Outreach in Place**

**Veterans:** Outreach is provided in conjunction with these services/agencies: Emergency Rooms and the State Hospital provide social services on premises for crisis intervention, and include outreach; Agencies in Action, a program sponsored by the Terrebonne Parish Ministerial Alliance which reaches out to those in need; the Salvation Army, which operates a soup kitchen and provides outreach to consumers; and the Assertive Community Treatment Program is a mental health program that provides a comprehensive array of mental health services, including psychiatric medication administration and monitoring, counseling, and case management, all of which are delivered in the client's natural environment rather than the client having to go to a clinic to secure services.

**Seriously Mentally Ill:** Outreach to seriously mentally ill homeless persons is conducted by Terrebonne Alliance for the Mentally Ill (TAMI) and provides resource materials and referral information to families with mentally ill members; advocacy for family members for lobbying for legislation to assist the mentally ill; START Corporation, through its involvement with providers to this population and on-site outreach in the form of meetings and assessments.

### **Youth**

Gulf Coast Teaching and Family Services is the point of outreach for youth aging out of foster care, and for runaway and homeless youth (through its Basic Center program). Agencies in Action also is an outreach point of contact for homeless youth and for homeless families with children.

### **HIV/AIDS**

**Exchange House:** A transitional residential facility for HIV/AIDS clients.

**N'R Peace:** A non-profit that provides education on sexually transmitted diseases and HIV/AIDS. The agency also helps individuals who have been tested positive for HIV/AIDS obtain care.

### **Domestic Violence**

The Haven operates a crisis line in Terrebonne Parish which is open 24 hours/day for victims of domestic violence; Emergency Rooms and the State Hospital provide social services on premises for crisis intervention, and includes outreach; and law enforcement and community agencies, including faith based agencies, refer to the Haven for outreach. In addition, Chez Hope provides a crisis line and 24-hour/day shelter for victims of domestic violence.

### **How homeless persons access/receive services**

The Moving Upward SHP project provides a team of outreach workers who engage the street homeless into the available services. This project also serves as a point of coordination for all other outreach and intake services.

### **Supportive Services**

*Many homeless individuals and families have complex barriers that must be addressed before they are able to maintain themselves in permanent housing. Social Workers or Case Managers assist individuals in identifying these barriers, whether they are personal barriers requiring mental health or substance abuse treatment, or various other barriers, such as a lack of child care or the need for employment training.*

### **Employment Assistance Programs**

*Pre-vocational skills training programs such as job readiness, career exploration, assessment, and job counseling are directly provided by the Workforce Investment Board's one stop center, vocational technical schools, and community-based training organizations such as Terrebonne ARC, Lafourche Association for Retarded Citizens, Options for Independence, and START Corporation, Workforce Investment Act, federal and state vocational education dollars cover the costs of most classroom-based, occupation-specific skills training. Community colleges and vocational technical schools are generally the subcontracted service deliverers, although the Terrebonne and Lafourche Parish School Boards also receive funding. Persons who meet vocational rehabilitation standards can access employment assistance in the form of classroom technical skills training, and on-the-job training programs funded by federal vocational rehabilitation dollars.*

*For job development and placement assistance, Workforce Investment Act dollars can be used to reimburse employers for 50% of the costs of on-the-job training. Thereby opening doors to eventual unsubsidized employment for homeless families and individuals. Job development and placement support is also provided through the Louisiana Job Service Office.*

### **Substance Abuse Services**

*These are provided through Terrebonne and Thibodaux Alcohol and Drug Abuse Clinic, Alcohol and Drug Abuse Council for South Louisiana, Assisi Bridge House, Bayou Oaks Hospital, Housing Authority of Houma, Terrebonne Detox Center, and Claire House.*

*The type of services varies by provider, but the composite mix spans the full Continuum with the most significant gaps in specialized residential treatment program. These services include detoxification intake and assessment, outpatient therapy, and primary and halfway house-based, residential care, including treatment for those dually diagnosed.*

### **Entitlement Programs**

*Entitlement programs include, but are not limited to: TANF, Supplemental Security Income, Medicaid, Medicare, Social Security Retirement, Food Stamps and Veteran's Benefits are available to persons who are homeless. However without the assistance of a Case Manager, most homeless persons would not be able to negotiate the system of services. Typically, Case Managers for state and parish Social Services Offices and non-profit and emergency shelters provide this type of assistance.*

### **Health Care**

*Health care is provided through parish health departments and non-profit medical clinics, funded through Federal Community Health Center dollars. Although many medical clinics and health departments have established small home health program components within their larger operations most patients seeking health care must go to the provider to receive health care.*

*There are no McKinney Act or other funds providing specialized health care services designated for the homeless. Teche Action Clinic is a rural health care provider with services provided to outlying areas where no public transportation is available and there is a very large population of low and very-low income residents. By-Net is a rural health network providing free pharmaceuticals to needy people in outlying areas.*

### **Services to Children**

*Private for-profit and community-based non-profit organizations dominate the childcare domain. Head Start programs operate in the region, usually under the administrative umbrella of Community Action Agencies. Resources for children who are victims of abuse, developmentally delayed, or who have other special needs are available. The new McKinney funded position for school age children enhanced these services.*

### **Legal Services**

*Legal assistance is available through Acadian Legal Service Corporation and Capital Area Legal Services. These agencies provide free legal services for civil matters for low-income individuals. Civil cases include family issues, employment, welfare and small claims.*

### **Transportation**

*In Terrebonne Parish bus vouchers are distributed by case managers to consumers that are funded by the Terrebonne Parish CDBG Program.*

## **Specific Homeless Prevention Elements**

1. Identify actions taken to prevent homelessness.

Program Year 2 CAPER Specific Housing Prevention Elements response:

*The following is a list of agencies in Terrebonne Parish and the prevention services they provide:*

### **Start Corporation**

*A private, non-profit organization that provides and manages several residential facilities for mentally ill adults and that also provides a network of services for the severely disabled persons.*

*Job training and placement is one of these services. In order to qualify for the residential facility, qualified persons must be homeless or near homelessness. START also helps to prevent homelessness by providing temporary assistance to the mentally ill for items such as utility payments, rent, and deposits. START has also been qualified as a CHDO.*

**St. Vincent De Paul**

*This private, non-profit organization provides assistance to the homeless and near homeless by providing funds for emergency shelter (motels), food, clothing, utilities, medicine, and transportation. It receives no federal, state, or local governmental funding.*

**Red Cross of Terrebonne Parish**

*The local chapter of the American Red Cross assists persons or families who have suffered from natural disaster. They may provide temporary lodging for those who have been displaced because of fire, hurricane, flooding, and sometimes through evictions.*

**Salvation Army**

*Though this non-profit organization often provides clothes, food, and general assistance to the homeless, they have no local shelter to place the homeless. Often homeless persons are referred to the Salvation Army's New Orleans' shelter.*

**Catholic Social Services and Housing Services**

*Catholic Social Services in Houma can assist the homeless and temporarily displaced with food, funds for medical care and job training, and may provide temporary emergency shelter services. This group is also involved with homeownership training and new affordable housing construction. Catholic Housing Services is a recognized CHDO and also operates the Assisi Bridge House for recovering substance abusers.*

**The Haven**

*Provides support services to victims suffering from emotional, physical, and sexual abuse. It also provides housing assistance to homeless women and operates Margaret's Home, an emergency shelter for up to 14 women and children.*

**Beautiful Beginnings Center**

*This emergency shelter provides temporary housing for homeless families with children. Supportive services and assistance in locating permanent housing for each family is also provided.*

**Bunk House Shelter**

*Provides emergency shelter and housing for individuals without children.*

**Weatherization**

*Monies are received from the U.S. Department of Energy through the Louisiana State Department of Social Services to assist low-income families, particularly the elderly and handicapped, to make their homes more energy efficient.*

**CSBG Grants**

*The U.S. Department of Labor through its CSBG grants will fund a variety of human and economic development services and activities for low-income families and individuals.*

*These activities will be used to assist low-income people to become financially stabilized through budget management planning, job skills training, employment assistance and crisis intervention strategies, short term mortgages/rent, first month's rent, and utilities.*

**LIHEAP**

*The Low Income Home Energy Assistance Program provides emergency assistance for energy bills for low-income families. Funds are received from the U.S. Department of Energy through the Louisiana State Department of Social Services.*

**Section 8 Housing Choice Voucher Program**

*This program provides safe, decent, and sanitary housing for low-income families throughout the parish while maintaining their rent payments at an affordable level.*

**FEMA**

*These funds are received from the U.S. Department of Federal Emergency Management Agency through the Emergency Food and Shelter National Board Program. Emergency rent assistance or mortgage payments will be provided for needy low-income families.*

**Emergency Shelter Grants (ESG)**

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).
2. Assessment of Relationship of ESG Funds to Goals and Objectives
  - a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.
  - b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.
3. Matching Resources
  - a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.
4. State Method of Distribution
  - a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.
5. Activity and Beneficiary Data
  - a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.
  - b. Homeless Discharge Coordination
    - i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be

used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.

- c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

Program Year 2 CAPER ESG response:

N/A

## COMMUNITY DEVELOPMENT

### Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Assessment of Relationship of CDBG Funds to Goals and Objectives
  - a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.
  - b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.
  - c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.
2. Changes in Program Objectives
  - a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.
3. Assessment of Efforts in Carrying Out Planned Actions
  - a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.
  - b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.
  - c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.
4. For Funds Not Used for National Objectives
  - a. Indicate how use of CDBG funds did not meet national objectives.
  - b. Indicate how did not comply with overall benefit certification.
5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property
  - a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.
  - b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.
  - c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.

6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons
  - a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.
  - b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.
  - c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.
7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit
  - a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.
8. Program income received
  - a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.
  - b. Detail the amount repaid on each float-funded activity.
  - c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.
  - d. Detail the amount of income received from the sale of property by parcel.
9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:
  - a. The activity name and number as shown in IDIS;
  - b. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
  - c. The amount returned to line-of-credit or program account; and
  - d. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.
10. Loans and other receivables
  - a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.
  - b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
  - c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.
  - d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
  - e. Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.

- 11. Lump sum agreements
  - a. Provide the name of the financial institution.
  - b. Provide the date the funds were deposited.
  - c. Provide the date the use of funds commenced.
  - d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.
- 12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year
  - a. Identify the type of program and number of projects/units completed for each program.
  - b. Provide the total CDBG funds involved in the program.
  - c. Detail other public and private funds involved in the project.
- 13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies
  - a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

Program Year 2 CAPER Community Development response:

1.a.

**Program- Economic Development Loan Program**

**Goal-** *To provide business loans that will equate to 13 full time jobs, 7 of which would be filled by low income persons*

**Objective-** *Improved economic opportunities for low income persons*

**Funded-** \$475,000.00    **Expended-** \$9,777.00    **Jobs Created-** 2  
*(Funded by revolving loan fund derived from loan repayments and carry-over)*

**Program- Head Start Operations**

**Goal-** *To provide early childcare development activities to 200 children*

**Objective-** *Enhanced economic opportunities for low income persons*

**Funded-** \$22,254.00    **Expended-** \$22,254.00    **Persons served-** 380

**Program- Homeless Assistance Services**

**Goal-** *To provide temporary shelter to 70 persons*

**Objective-** *Improved accessibility to decent housing*

**Funded-** \$110,000.00    **Expended-** \$110,000.00    **Persons served-** 78

**Program- Safe Passage Program**

**Goal-** To provide public transit passes to 200 low-income persons for transportation to work, school, medical appointments, etc.

**Objective-** Improve economic opportunities for low-income persons

**Funded-** \$7,000.00      **Expended-** \$1,422.00      **Persons served-** 89

1.b.

**Program- Housing Rehabilitation/Reconstruction**

**Goal 1-** To rehabilitate or reconstruct 13 homes for the provision of safe, decent, affordable housing that meets code requirements.

**Goal 2-** To provide emergency repair assistance that will eliminate immediate health and safety hazards.

**Objective-** Improve sustainability of decent housing

**Funded-** \$550,536.00      **Expended-** \$390,349.00      **Housing Units-** 25

1.c.

CDBG funds expended for non-housing activities benefited low, very low and extremely low-income persons as follows:

<i>Extremely Low Income Persons</i>	<i>290</i>
<i>Very Low Income Persons</i>	<i>240</i>
<i>Low Income Persons</i>	<i>19</i>

2. Due to the current economic crisis and tightening of lending requirements that has negatively impacted the commercial lending market for the last several years, in addition to more stringent compliance requirements, TPCG has decided to discontinue the Economic Development Revolving Loan Program. Income collected from loan repayments being held in the fund for future loans will be expended on other CDBG eligible projects.

3. TPCG pursued all entitlement grants for which it was eligible. In addition, available non-entitlement grants and all known leveraging resources that address priority needs have been pursued.

All requested letters of consistency for projects that were consistent with TPCG's 5-Year Consolidated Plan were provided in a timely manner. No requests for projects that were inconsistent with the plan were made.

TPCG did not hinder the implementation of the plan by action or willful inaction.

4. All activities met a National Objective and the overall benefit certification.

5. Although there were no activities that met the requirements of the Uniform Relocation Act, Terrebonne Parish owns three relocation homes that were used to house applicants receiving Housing Rehabilitation/Reconstruction assistance.

*These homes are provided at no charge to occupants. Utilities, water, phone and cable are also provided at no charge. Clients are always given the option of a relocation home, staying with a family member or public housing.*

- 6. *Terrebonne Parish Consolidated Government executes an Economic Development Loan Agreement with each loan recipient. By executing this agreement the loan recipient is committed to providing jobs based on the loan amount. Terrebonne Parish Consolidated Government requires the equivalent of 1 full-time job per \$35,000.00 in loan funds. In addition, sixty percent of the jobs created or retained must be made available to low-income persons. Loan recipients are required to document household income of all applicants applying for jobs. Applicants that meet the definition of low income must be given first preference.*

*Through a cooperative endeavor agreement, the Terrebonne Economic Development Authority (TEDA) managed the Terrebonne Parish Economic Development Revolving Loan Program in 2012. TEDA provided technical assistance to loan recipients and monitored job creation and retention to ensure compliance.*

- 7. *Safe Passage Program*  
*Income is verified and recorded by issuing agencies. In most cases, the clientele served meets the definition of presumed low income.*

*Head Start Operations*

*Individual applications are taken to determine income eligibility.*

*Senator Circle Security*

*This project was completed at a Houma-Terrebonne Public Housing location. Residents of public housing are presumed low-income according to CDBG regulations.*

- 8.a. *\$54,072.99 was returned to the revolving loan fund*
- b. c. and d. *N/A*
- 9. *N/A*
- 10.a. *N/A*
- b. *There were 9 outstanding Economic Development Revolving Loans at the end of 2012 with a combined principal balance of \$363,737.42*
- c. *There were 3 deferred CDBG Housing Rehabilitation loans made in 2012 totaling \$169,309.25. The following is a breakdown of the loans:*

<i>Loan Amount</i>	<i>Term</i>
<i>73,045.47</i>	<i>5 years</i>
<i>74,835.10</i>	<i>5 years</i>
<i>21,428.68</i>	<i>5 years</i>
<b><i>\$169,309.25</i></b>	

*To remain deferred, the homeowners must reside in the unit rehabilitated as their principal residence, retain ownership, maintain extended insurance coverage and keep the unit in good repair for the entire term.*

d. *There were no loans written off in 2012.*

e. *N/A*

11. *N/A*

12. *Housing Rehabilitation Program*

*8 homes owned by lower income families were rehabilitated or reconstructed to improve energy efficiency and comply with local housing codes and 17 homes owned by lower income families were rehabilitated to remove health and safety hazards. A total of \$390,349.00 of CDBG dollars was expended. There were no private or other public funds involved.*

13. *N/A*

## **Antipoverty Strategy**

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

Program Year 2 CAPER Antipoverty Strategy response:

### ***Beautiful Beginnings Center***

*The center provided temporary shelter for families with children. In addition to shelter, the families received case management in an effort to bring them to self-sufficiency in a short period of time. TPCG also offers a saving match program that participants can use towards housing related expenses upon exiting the center.*

### ***Head Start Operations***

*In order to be gainfully employed and benefit from potential economic opportunities, many low-income families require childcare services. Head Start not only provided childcare services at no charge, but it also provided economic opportunities to parents through a variety of services and trainings.*

### ***Tenant Based Rental Assistance***

*This program was made available to homeless families with children successfully exiting a local homeless shelter. The Tenant Based Rental Assistance program provides rental housing subsidies for twelve months.*

## **NON-HOMELESS SPECIAL NEEDS**

### **Non-homeless Special Needs**

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

Program Year 2 CAPER Non-homeless Special Needs response:

*Terrebonne Parish will continue serving individuals with special needs by networking with other public and private agencies that have been at the forefront in identifying needs and have assumed the lead in providing services to the elderly, disabled, individuals with substance abuse problems, the mentally ill, and individuals with HIV/AIDS.*

*The following programs and services administered by the Terrebonne Parish Department of Housing & Human Services were available to persons with special needs in 2012:*

**FEDERALLY FUNDED**

**Community Development Block Grant**

Housing Rehabilitation/Reconstruction

*The Housing Rehabilitation/Replacement Program provided financial assistance to eligible low-income families who own and occupy their residence. Housing units are rehabilitated to meet Terrebonne Parish housing code requirements and provides for emergency repairs to eliminate health or safety hazards. Preference is given to the elderly and disabled.*

Disaster First-Time Homebuyer Program

*This program provided up to \$35,000.00 for down-payment and up to \$10,000.00 for closing cost to eligible low-income first time homebuyers.*

**HOME Investment Partnerships Program**

Assistance to First-Time Homebuyers

*This program provided up to \$25,000.00 for down payment and closing costs to eligible low-income first time homebuyers.*

**Housing Choice Voucher**

Terrebonne Parish Section 8 Housing Choice Voucher Program

*Rental assistance payments on the behalf of eligible participants were made directly to a participating landlord.*

Family Self-Sufficiency Program

*This program provided eligible Section 8 families with an opportunity to achieve economic independence and self-sufficiency by combining housing assistance with other public and private resources.*

## **STATE FUNDED**

### **Federal Emergency Management Agency Community Services Block Grant**

#### Crisis -Intervention Rent, Hotel, and Mortgage Assistance Program

*This program provided financial assistance to eligible low income families with a current housing crisis to enable them to either maintain a current residence, to pay the first month's rent at another residence or to secure temporary shelter.*

#### Weatherization Assistance Program

*This program provided for the installation of energy saving measures in the homes of low-income people designed to prevent heat from escaping in the winter and cool air from escaping in the summer. These energy saving measures can include caulking, weather-stripping, window and door replacement, attic insulation, skirting, and incidental repairs.*

#### Low Income Home Energy Assistance Program

*The Low Income Home Energy Assistance Program provided payments directly to utility vendors on behalf of low-income households to reduce the burden of high-energy cost.*

#### Emergency Intervention Program

*The Emergency Intervention Program provided assistance to eligible low-income families to replace certain items that may have been destroyed as a result of a fire or flood. This program is designed to provide immediate support when no other resources are available.*

## **LOCALLY FUNDED**

### **Second Harvest Food Bank**

#### Needy Family Food Assistance Program

*The Needy Family Food Assistance Program (Commodities) provided staples to eligible households on a quarterly basis. The staples are distributed at several locations throughout the Parish. Applications are taken on an on-going basis prior to each distribution.*

## **Specific HOPWA Objectives**

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives  
Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
  - a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;
  - b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;

- c. That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;
  - d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
  - e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
  - f. That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.
2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
- a. Grantee Narrative
    - i. Grantee and Community Overview
      - (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services
      - (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected
      - (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS
      - (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body
      - (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
      - (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.
    - ii. Project Accomplishment Overview
      - (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
      - (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
      - (3) A brief description of any unique supportive service or other service delivery models or efforts
      - (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.
    - iii. Barriers or Trends Overview

- (1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement
  - (2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and
  - (3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years
- b. Accomplishment Data
- i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).
  - ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).

Program Year 2 CAPER Specific HOPWA Objectives response:

N/A